



भारतसरकार GOVERNMENT OF INDIA
वाणिज्य और उद्योग मंत्रालय MINISTRY OF COMMERCE & INDUSTRY
विकास आयुक्त कार्यालय, गिफ्ट विशेष आर्थिक क्षेत्र,
OFFICE OF THE DEVELOPMENT COMMISSIONER GIFT SEZ
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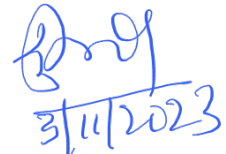
F. No. KASEZ/DCO/ESTT/GIFT/SEZ/179/2019-20

PUBLIC NOTICE No. 4/2023-24

It has come to the notice of the undersigned that Application for Setting up of Unit in SEZ i.e Form 'F' along with the necessary supporting documents are being submitted in physical form to the DC's office in spite of the fact that Ministry of Commerce & Industry had vide letter No D.12/2SI2012-SEZ dated 28.10.2014, directed that from 01.11.2014 such applications shall be received online through the module developed by NSDL.

2. As part of 'Ease of Doing Business' initiative to streamline and simplify administrative processes following steps are being initiated:
 - a. New entities seeking to establish units in GIFT SEZ should submit their proposals in Form F, along with the necessary supporting documents, through the SEZ Online system only. However, in case of bulky documents, first few pages can be uploaded and physical copy of the said document may be submitted to DC office.
 - b. The Unit Approval Committee Meetings would be held once in each fortnight. Applications received upto last working day of previous month would be taken up for deliberation and approvals in UAC Meeting in first fortnight and applications received upto 15th day of the month would be taken up for deliberation and approvals in UAC Meeting in second fortnight. This scheduling is designed to ensure a regular and predictable review process for applicants and to maintain efficiency in the approval process.

- c. Open House sessions have been scheduled after every Unit Approval Committee Meetings to bring out a more collaborative and communicative approach between SEZ authorities and the business community, ultimately contributing to a smoother and more transparent process for establishing units within SEZs. In addition, the undersigned can be contacted at dc-giftsez@gov.in anytime in case of grievances.



(S C Agarwal)

Development Commissioner